

RECORD OF PROCEEDINGS

Minutes of VILLAGE OF CLEVES Council Meeting Held on _____, 2014.

Mayor Stacy began the February 12th Council Meeting with the Pledge of Allegiance. Roll Call was taken. Present were Pastrick, Meister, S. Myers, Randall and T. Myers. Clerk/Treasurer Bolton and Solicitor Hyle were also present.

A Motion to Approve the Previous Council Meeting Minutes was made by Pastrick; seconded by Meister. ALL YEAS. A Motion to Pay all Warrants & Vouchers and Adopt Pay Ordinance #3-2014 was made by Pastrick; seconded by Meister. ALL YEAS.

Mayor Stacy acknowledged Three River's School District Superintendent, Rhonda Bohanon, who reported to Council on how things were going with the new school. She indicated things were going great and at the moment they were working to get added lighting installed in various areas of the parking lots. They have put various stages of the "Field of Dreams" football stadium out for bid and are anxious to get those bids in. Various sports tournaments are going on and spring break this year for the staff and students is only two days. As of right now, the last day of school is scheduled for June 11th. Ms. Pastrick asked what elements of the field are out for bid and Ms. Bohanon indicated the base bid included the stadium field, asphalt track and partial seating. There were eight alternate extras included in the bid so each phase could be assessed accordingly. They are hoping to have the first stage complete by August 8th.

SOLICITOR'S REPORT

Solicitor Hyle indicated he had legislation for Council's consideration concerning the Mutual Aid Agreement with the Hamilton County Sheriff's Department. Following discussion, the following action was taken by Council:

RESOLUTION # 4 – 2014

LAW ENFORCEMENT MUTUAL AID AGREEMENT

A Motion to Adopt Resolution #4-2014, a Resolution Authorizing the Execution of the Hamilton County Local Government Amended and Restated Mutual Aid Agreement for Law Enforcement was made by Meister; seconded by S. Myers. ALL YEAS.

The Solicitor indicated Drees has set two possible dates for a meeting, Friday, February 21st or Friday, February 28th. Time for 2/21 would be 3:00 or 4:00 p.m. and the time for 2/28 would be 11:00 a.m. He would work to coordinate the meeting at a time when all interested parties can attend. Lastly he reported the CRA application for John Tisch is moving along with the County.

DEPARTMENTAL REPORTS

WATER WORKS

Superintendent Winhusen had nothing special to report and the Mayor asked how things were going at the new location. Mr. Winhusen indicated things are going well. The valve replacement project is on hold at the moment waiting for the weather to break. Ms. Pastrick asked if the Water Works was working by Morgan Creek and Eric explained he believed it was MSD working in that area.

POLICE

Acting Chief Naegele distributed partial monthly reports for January due to internet problems he has experiencing making it difficult to pull the reports necessary to complete the monthly reports. At this time the Mayor explained to Council some of the problems we were experiencing with a bad router and steps we have taken to try to get things up and running. Acting Chief Naegele then explained a new report system he is using and indicated we were the second department to go on-line. Things have slowed down in January and according to Hamilton County detail records we had 74 radio runs. The volatile weather has taken a toll and he complimented our street department for a job well done with the streets. He indicated the one night when radio

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traffic was at its highest due to numerous accidents, none were for Cleves because our roads were in such good shape.

At this time he asked the Mayor and Council to consider hiring one of our Auxiliary Officers, Justin Laverty, to part time status and he reviewed his qualifications for the part-time position. **A Motion to Hire Justin Laverty as a Part-Time Police Officer at \$14.00 per Hour and A One-Year Probation made by Meister; seconded by S. Myers. ALL YEAS.** Mayor Stacy swore Officer Laverty in at this time. Acting Chief Naegele then gave some financing information he had received on cruiser leasing to the Mayor and Clerk.

FIRE

Chief Ober reviewed fire and EMS runs for 2013 and 2012 and indicated the EMS runs in Cleves are on the rise. He reviewed run totals for January of 2014 and indicated there had been 24 EMS and 10 Fire runs – one fire run on N. Finley. Chief Ober then went on to explain the confusing situation at the school the week before when a Fire Alarm went off at the exact same time a lock down was being called for a separate issue. He gave kudos to Acting Chief Naegele for a job well done coordinating the situation. School Superintendent Rhonda Bohanon expressed her appreciation for the response the school receives and she indicated they are very pleased with the job School Resource Officer Bryan Delk is doing for them at the school. She also complimented our Street Department for a job well done keeping the streets in Cleves clear. Mayor Stacy indicated several meetings have been held after this incident and protocols have been reviewed in order to better handle a similar incident if it were to happen again.

STREETS

Street Commissioner Harold Duncan began by thanking the Water Works for all of their help in sending extra workers to assist with the street cleanup so we can get a good rotation going into the late night hours. Other issues brought up by Mr. Duncan included:

- His attendance at a meeting at the school concerning Cooper Avenue issues.
- Changes with the proposed round about and possible landscaping measure for the middle of the roundabout.
- New bridge on Finley Street scheduled for 2015 project.
- Severe salt shortage but he's hoping to be able to get hold of a small amount from the State to assist us if needed.
- He is very pleased with his crew on the job they have been doing during these snow events, but wishes they had more salt they could throw curb to curb to better clear the streets. He also mentioned our plows are not sturdy enough to push real heavy snow.

Clerk Bolton asked Harold about whether or not it is legal to shovel the snow out of your driveway and into the street. She mentioned she saw many people and businesses along North and South Miami doing that and they were creating more issues with the snow they were throwing back into the street. A discussion was held about this and Ms. Bolton was informed it is not legal to throw anything into the streets – snow, grass clippings etc.

Mayor Stacy indicated he has been receiving a lot of calls about snow piled up. He has also been getting calls commending our street department on a job well done. Mr. Duncan mentioned another problem with one of his trucks and a big thank you to Ron Kraus for fixing it for us. Both Megan Randall and Jan Pastrick reported they have heard good things about the streets as well and Mr. Duncan said he appreciates the backing his Department gets. Mayor Stacy extended a special thank you to the Water Works as well for their assistance.

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COUNCIL REPORTS

Safety Committee Chair Geri Meister reviewed several items discussed at her Safety Meeting:

- New RCIC computer installed in Police Department
- Discussion held about the School Resource Officer's hours
- Installation of Security Cameras in Municipal Building discussed
- Reinstatement of Canine Drug Dog after new Police Chief determined
- Next Meeting scheduled for Monday, March 3rd.

As far as the Board of Public Affairs she understands there will be a 7% water rate increase planned for 2014 and the Water Works is working on a 10-year Capital Replacement Plan. Their next meeting is scheduled for February 18th at 2:00 p.m.

Finance Committee Chair Jan Pastrick began by informing everyone the next Finance Meeting is scheduled for Wednesday, February 19 at 7:00 p.m. She explained we have been chosen as a target community to receive grant funding to help promote recycling from Hamilton County Solid Waste. A Composting seminar is being planned at the school for April 16th and an electronic recycling event also being planned at the school on Saturday, April 26th. Clerk Bolton reported she would have a revised Appropriation document for the Finance Committee's review next Wednesday and asked if Ms. Pastrick wanted to invite all council members to attend. Ms. Pastrick indicated she would most likely hold off at this time and we could plan on approving first meeting in March.

Planning Committee Chair Tiffiney Myers indicated the Planning Committee and the Planning Commission held their first meeting on February 5th. We have a new nuisance ordinance now and projects the committee and commission are looking to do is review the current zoning code of ordinances and create new binders for members. A discussion was held about combining two offices downstairs into one big room for the Police Department use and a discussion was held about regenerating the business owner meetings with the Mayor. John Tisch's CRA application was field and the next meeting is scheduled for March 5th at 7:00 p.m.

Public Works Streets & Utility Chair Megan Randall said Mr. Duncan covered most of the issues discussed at the recent committee meeting and she touched on a few points: Desire to order 400 ton of salt for 2014/2015; 30 ton of salt used for each snow event; many pot holes developing as a result of the bad weather and those will be addressed as soon as possible; Coleberry Court still dealing with some parking issues; Garage door problem at the Maintenance Building; and regular service being performed on our equipment. Ms. Randall reported the next meeting to be held March 11th at 6:00 p.m.

Communication Committee Chair Steve Myers reported his last meeting was held on January 27th and the main topic was adding the Water Works to our current website account and the cost associated with adding them and their email addresses to the Village site. He indicated he can always use new content for the site and he is planning to remove out of date content. The next Communication Meeting is scheduled for February 24th at 7:00 p.m.

MAYOR'S REPORT

Mayor Stacy reminded everyone the Goal Setting Session of Council was being held this Saturday at 1:30 p.m. He mentioned the Police Department's wish to convert the two unused offices in the basement into one large room they would like to use as an interrogation room. He is hopeful we will resolve our internet problem soon

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and everyone will be back up and running. We received grant monies for the Finley Street Culvert replacement and this project should take place in 2015.

The Mayor explained he did not call this last Level III Snow Emergency that had been reported on the news. It appears we did have a breakdown in communications this Level III was called by one of our police officers. A discussion was held about this issue and who actually has the authority to call these levels of snow emergencies.

Mayor Stacy also reported they are looking to implement the new nuisance ordinance soon on a resident in violation. Lastly he reminded all Committee chairs to get their minutes into the Clerk for our permanent file.

A Motion to Enter Executive Session for Personnel Issues, Hiring of an Employee, made by Meister; seconded by S. Myers. ALL YEAS. (Clerk/Treasurer Bolton not present) Clerk/Treasurer returned. A Motion to Return to Regular Session of Council Made by Meister; seconded by Pastrick. ALL YEAS.

The first order of business following the Executive Session was to discuss the hiring of a new Police Chief. The candidate chosen for the position was John P. Kraft. John Kraft will begin March 1, 2014 and will be compensated \$52,500. He will be waiving any rights to coverage under the Village health insurance plan and the Village is waiving residency requirement. He will be entitled initially to three weeks' vacation annually. Other terms of hire will be outlined in the Ordinance. Following discussion, Council took the following action.

RESOLUTION # 5 – 2014

HIRING OF JOHN P. KRAFT AS POLICE CHIEF

A Motion to Adopt Resolution #5-2014, a Resolution Authorizing Employment of John P. Kraft as Village Police Chief made by Meister; seconded by Pastrick. ALL YEAS.

It was also determined that a couple bonus checks should be issued to two employees: Randy Naegele for excellent service in the last three months as acting Police Chief and Harold Duncan for excellent service during the 2013/2014 winter snow season.

RESOLUTION # 6 -2014

BONUS AWARDED TO RANDY NAEGELE

A Motion to Adopt Resolution # 6-2014, a Resolution Authorizing a One-Time Payment in the Sum of \$1000 to Randy Naegele made by Pastrick; seconded by Randall. ALL YEAS.

RESOLUTION # 7 -2014

BONUS AWARDED TO HAROLD DUNCAN

A Motion to Adopt Resolution # 7-2014, a Resolution Authorizing a One-Time Payment in the Sum of \$500 to Harold Duncan made by Pastrick; seconded by Randall. ALL YEAS.

A Motion to Adjourn made by Ms. Meister; seconded by Mr. Myers. ALL YEAS.

Mayor Danny Stacy

Clerk Linda Bolton